

Application for Employment

C&J Industries, Inc., 760 Water Street, Meadville, PA 16335

(814) 724-4950



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Position(s) applied for	Date of Application
How did you learn about us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency <input type="checkbox"/> Friend/Relative <input type="checkbox"/> Walkin <input type="checkbox"/> Other _____	

Last Name	First Name	Middle Name	Telephone Number
Address		City	State Zip Code

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No
 Have you ever been employed with us before? Yes No If yes, give date _____
 Are you currently employed? Yes No
 Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status? (Proof of citizenship or immigration status will be required upon employment) Yes No
 On what date would you be available for work? _____
 Are you available to work: Full Time Part Time Summer Temporary (list dates available _____)
 Are you currently on "Lay-Off" status and subject to recall? Yes No
 Do you have a dependable means of transportation to and from work? Yes No
 Have you been convicted of a felony within the last 7 years? Yes No
Convictions will not necessarily disqualify an applicant from employment

If yes, please explain: _____
 Do any of your friends, relatives work here? If yes, state name & relationship _____

Education

Name & Address of School	Course of Study	Years completed	Diploma/ Degree
High School			
College			
Graduate School			
Other (specify)			

References

1) _____ Name	Phone Number (____) _____

Address	
2) _____ Name	Phone Number (____) _____

Address	
3) _____ Name	Phone Number (____) _____

Address	

Employment Experience

List entire work history. Start with your present or most recent job. Include any job-related military service assignments or volunteer activities.

You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

You may attach a separate sheet if you need more space.

1) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone				
Supervisor	Job Title	Hourly Rate/ Salary		
Reason for leaving				
2) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone				
Supervisor	Job Title	Hourly Rate/ Salary		
Reason for leaving				
3) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone				
Supervisor	Job Title	Hourly Rate/ Salary		
Reason for leaving				
4) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone				
Supervisor	Job Title	Hourly Rate/ Salary		
Reason for leaving				
5) Employer		Dates Employed		Work Performed
Address		From	To	
Telephone				
Supervisor	Job Title	Hourly Rate/ Salary		
Reason for leaving				

I certify that the answers given herein are true to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I understand false or misleading information or omission with reference to information given in my application or interview(s) will be basis for disqualification or discharge following employment. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

It is the policy of C&J Industries, Inc. to validate work history.

I, _____, permit C&J Industries, Inc. to contact my **Present Employer** regarding my employment Yes No

I, _____, permit C&J Industries, Inc. to contact my **Past Employer** regarding my employment Yes No

I also authorize C&J Industries, Inc. to seek information from whatever source, and I agree to hold C&J Industries, Inc. harmless from any and all claims arising from such requests for information. I also agree that all current and former employers or any other persons may furnish C&J Industries, Inc. with all information regarding my employment record, character, and reason for leaving employment. I hereby release such former employers and persons from all liability for providing such information.

In the event of employment, upon leaving C&J Industries, Inc. under any circumstances, I authorize C&J Industries, Inc. to withhold any monies owed to C&J Industries, Inc. from my final pay, including any amount due for unreturned company property.

I understand that C&J Industries' Substance Abuse Policy provides for post-offer testing, and employment is based on successfully passing the tests.

Applicant's Signature

Date

Applicant's Social Security Number

Human Resources Staff

Date of Interview

HOURLY PLASTIC APPLICANTS ONLY

It is a C&J Industries, Inc., policy to hire full-time personnel who can work **any shift** in our production areas. Our bumping policy and our customers' order fluctuation can change shift status at any time in order to keep production running smoothly and meet customer demands.

Part-time personnel may be hired for a specific shift.

I understand the above statement and

I am willing and able to work any shift Yes No

I am not available for the following shifts 1st 2nd 3rd

I am willing and able to work weekends Yes No

